



281 Church Street.
Torrington, CT 06790
(860) 489-2535
Board of Directors Special Meeting
September 21st, 2026
10:00 am

Present: Michael Criss, Dan Farley, Matt Riiska, Ray Pech, Elinor Carbone, Greg LaCava, Laura Myers, Erik Shortell

Regrets: Tom Weik, Candy Perez Ruth Epstein

Recording Secretary: Jessica Tanner

1. Call to Order

The Meeting was called to order at 10:07 am by Board Chair Michael Criss

2. Approval of August 10th, 2026, Meeting Minutes

Motion to approve August 10th Meeting minutes with corrections of Greg LaCava present and spelling error. (Greg LaCava / Ray Pech)

All in favor, Motion Passes

3. NHCOC Updates

Erik Shortell provided updates regarding the 16-month Statewide Bus Study currently underway.

4. District Updates

Jessica Tanner provided the board with no response has been received yet from the CTDOT regarding the fueling station at the State Highway Department in Torrington. An official response is anticipated by the end of this week. Feedback from the CTDOT Title VI department regarding proposed changes to the fixed routes is still pending. Data collection and survey analyses are currently underway. Several other districts across the state are contributing information to assist with the upcoming budget season preparations. Jessica Tanner attended the Friendly Hands Food Bank Bus Shelter Ceremony two weekends ago. During the event, she was presented with a certificate of appreciation recognizing her contributions toward making the new bus shelter a reality.

5. Financial Update

Laura Myers provided the board with the latest financial update including review of the current Accounts Receivable (AR) and Accounts Payable (AP) reports.

6. Budget- Discussion of Budget Workshop will start later in October.

7. CT DOT Transfer Policy

Motion to accept CTDOT Transfers on the DFR Routes (Greg LaCava / Ray Pech)

8. Drug and Alcohol Policy – 49 CFR 655.15

Motion to Accept the CT Drug and Alcohol Policy with 49 CFR 655.15 regulation

(Matt Riiska / Greg LaCava) *all in favor, motion passes.*

9. Election of Officers

Greg LaCava nominated Michael Criss as Board Chair. Michael Criss nominated Elinor Carbone as Board Chair.

Motion to close nominations

(Greg LaCava / Ray Pech) *all in favor, motion passes*

Motion to elect Elinor Carbone as Board Chair

(Michael Criss / Ray Pech) *all in favor, motion passes*

Motion to nominate Michael Criss as Vice Chair (Elinor Carbone / Greg LaCava)

Motion to close nominations

(Greg LaCava / Matt Riiska) *all in favor, motion passes*

All in favor, motion passes

Motion to nominate Dan Farley as Board Treasurer (Elinor Carbone / Greg LaCava)

All in favor, motion passes

Motion to close nominations (Greg LaCava / Ray Pech)

All in favor, motion passes

Michael Criss nominates Matt Riiska as Board Secretary.

Motion to close nominations (Greg LaCava / Ray Pech)

Motion to nominate Matt Riiska as Secretary

(Michael Criss / Elinor Carbone) *All in favor, motion passes*

10. Appointments, Resignations, Other Business

11. Public Comment – 3 Minute Limit per Person

Motion to adjourn at 10:54 am (Elinor Carbone / Greg LaCava) *All in favor, motion passes*